



The Land Above the Canyons

City of Monticello
Request for Proposals (RFP)
Tree Trimming and Removal Services – Municipal Parks & Grounds
Issue Date: April 25, 2025
Proposal Deadline: May 9, 2025, 11:30 a.m.
Sealed Proposal Submission To:
Mail:

City of Monticello
Parks Department
P.O. Box 457 Monticello Utah, 84535
In-Person:
17 N 100 E
Monticello Utah, 84535
Online:

https://monticelloutah-my.sharepoint.com/:f:/g/personal/kaeden_monticelloutah_org/EoEnPKpZ_vJPqKN5iJHusMoBJ30TwArs_eY6kYlnkB-I92A

1. Introduction

The City of Monticello is seeking sealed proposals from qualified contractors for tree trimming and removal services at various municipal parks and grounds. The scope of work includes the trimming and lifting of tree canopies, removal of dead or hazardous trees, and disposal of all resulting debris in accordance with the specifications outlined below.

2. Scope of Work

The successful contractor will be responsible for performing the following services across six (6) municipal park locations, grounds, and city trees along 191, covering approximately 160 trees in total. All locations are situated within one mile of each other.

Tree Trimming & Maintenance

Remove all dead, broken, or hazardous limbs from each tree.

Perform canopy lifting to a minimum clearance suitable for pedestrians and mowing access.

Prune for the overall health and aesthetic of the tree.

Tree removal of any dead or structurally unsound trees, as identified by City staff.

Remove any limbs over hanging into any streets, parking lots, or non-city property.

Remove stumps unless otherwise directed.

Debris Management All limbs, brush, and other debris shall be transported to a designated City disposal site, which will be accessible during all work hours.

Any wood determined to be suitable for firewood must be left in accessible piles at each respective site for community use, as directed by City staff.

3. Proposal Requirements

Proposals must include the following:

Proof of current licensing, bonding, and insurance.

Proposed timeline for completion of all work.

List of equipment and personnel to be used.

Detailed cost proposal itemized by each location

- Circle Park
- Visitors Center
- 191 Trees
- Pioneer Park
- Veterans Park
- Ballfield Park

4. Selection Criteria

Proposals will be evaluated based on the following:

1. Experience and qualifications
2. Cost-effectiveness
3. Proposed timeline and approach
4. Compliance with the scope of work

5. General Terms and Conditions

All proposals must be submitted in a sealed envelope clearly labeled “Tree Trimming and Removal RFP.”

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The City reserves the right to reject any or all proposals, waive informalities, and select the proposal deemed most advantageous to the City.

The selected contractor will be required to enter into a written agreement with the City.

6. Site Visit & Questions

A non-mandatory site walkthrough can be scheduled by contacting Megan Gallegos / Parks Director (435)587-2271 ext15 or email: megang@monticelloutah.org

All questions regarding this RFP must be submitted by May 6, 2025, to: megang@monticelloutah.org